

Minutes of the 2nd meeting of the Parents Community of Spires Integrated Primary School held in the school on Thursday 18th January 2018 at 6.30pm.

1.1 Present:

- Joanne Chambers
- Lauren Bradley
- Stephen McCahon
- Paul Watters
- Paddy Mallon
- Ian Cheevers
- Emma Louise Crawford
- Karen Fullerton-Bungay
- Donna Ross
- Shauna McElhone
- Patricia Loane

Apologies:

1.2 Minutes:

Minutes from previous meeting were handed out however not discussed.

1.3 Matters arising:

None

1.4 Big Breakfast:

- (i) It was decided that the Big Breakfast would take place on Tuesday 6th March
- (ii) K.F.B explained what the Big Breakfast was to parents who had not attended before. K.F.B went on to explain that kids are able to get out of class and join in on the morning also, it is similar to that of McMillian Coffee morning.
- (iii) The group discussed how parents donate food and also help pre cook it.
- (iv) Ideas generated for the parents to ask McAlindens Butchers and Mrs Browns chip shop for meats, Lidl could provide fruit if we could get them on board.
- (v) The event itself is free
- (vi) Kids will receive a letter home to tell parents about the event and what they are able to donate
- (vii) It was decided the event will occur between 8.30am and 10am, this will allow a 10-15min clear up once the event has ended.

1.5 Quiz Night

- (i) The group mentioned how C.T had discussed a quiz night in the Terrace to raise funds. Potential date was 2nd Feb at 8pm, this needs confirmed with C.T
- (ii) P.L mentioned about charging in and possibly holding a raffle, also to advertise through school website however this needs confirmed with Mrs Bell.

1.5 Funding

- (i) P.W confirmed £3000 of funds were carried over from last year which could be put to use this year.
- (ii) P.W then went on to suggest using PTA.com to create a group which would cost £105/yr which also included insurance.
- (iii) P.W said that this is compulsory to set up and have within the school as it is law, however we would need our own separate account for this, everyone agreed to having the group and paying the insurance.
- (iv) By doing the above it meant that our own accounts would have to be produced, I.C was not sure about this as it was not another cost occurring with the school.
- (v) The group suggested bringing Hannah McCabe in to the school after the set up to go through different ways of funding.
- (vi) S.MCC and P.W are to speak with Mrs Bell regarding the set up of PTA.com
- (vii) Another option was Awards for All which related to lottery funding which may be another possibility.

1.6 Future Meetings

- (i) S.MCC asked the group what dates suited for future meetings
- (ii) I.C suggested having future meetings the same time as Governor Meetings as the school would be available
- (iii) It was agreed that monthly meetings would be held in the school the same time and date as Governor Meetings.

1.7 Any other Business

- (i) P.W spoke with the local council who are willing to help with the school family fun night charging £500-£700.
- (i) K.F.B suggested making parents aware of the comments box, through use of advertising and promoting it to welcome new ideas.
- (ii) SMcC asked the group of potential ways to contact parents, K.F.B suggested letters, I.C suggested the use of the website and app.
- (iii) It was agreed that the Big Breakfast should feature on any correspondence to parents A.S.A.P as well as to include in the schools newsletter.
- (iv) Sarah suggested the group hold AGM meetings each September.

Meeting concluded 7.20pm

Next meeting is Thursday 8TH Febuary 6.30pm